

Please reply to: Darryl White
Service: Corporate Services
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To: Chairman & Members of the Audit Committee
(Cllrs Bramble, Bruce-Spencer, Gorman, Jones and Pennington);

Our Ref: CS/DW

cc: Cllr Ward (lead Executive Member for Support Services)
Remainder of the Council;
Usual press and officer circulation.

10 September 2014

Dear Councillor

A meeting of the **Audit Committee** will be held in the **Cary Room**, Follaton House, Plymouth Road, Totnes, on **Thursday, 18 September 2014 at 10.00 am** when your attendance is requested.

Yours sincerely

Darryl White
Democratic Services Manager

<p>FOR ANY QUERIES ON THIS AGENDA PLEASE CONTACT DARRYL WHITE DEMOCRATIC SERVICES MANAGER ON DIRECT LINE 01803 861247</p>
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A G E N D A

1. **Minutes** – to approve as a correct record and authorise the Chairman to sign the minutes of the Audit Committee held on 31 July 2014 (pages 1 to 3);
2. **Urgent Business** - brought forward at the discretion of the Chairman;
3. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
4. **Declarations of Interest** - Members are invited to declare any personal or disclosable pecuniary interests they may have, including the nature and extent of such interests, in any items to be considered at this meeting;
5. **Annual Governance Statement 2013/14 – Update** – to consider a report which presents an update on the Annual Governance Statement 2013/14 (pages 4 to 28);
6. **Annual Statement of Accounts 2013/14** – to consider a report which presents a summary of net revenue and capital expenditure for consideration and which seeks approval of the audited Statement of Accounts for 2013/14 (pages 29 to 88);

7. **Grant Thornton – Audit Findings for South Hams District Council** – to consider a report which highlights the key matters arising from our audit of South Hams District Council’s financial statements for the year ended 31 March 2014 (pages 89 to 116);
8. **Internal Audit – Revision of and Progress against the 2014/15 Plan** – to consider a report which informs Members of the principal activities and findings of the Council’s Internal Audit team for 2014/15 to 31 July 2014 (pages 117 to 141).

N.B. Legal and financial officers will not, as a general rule, be present throughout all meetings, but will be on standby if required. Members are requested to advise Member Services in advance of the meeting if they require any information of a legal or financial nature.

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MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER

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Members of the public may wish to note that the Council's meeting rooms are accessible by wheelchairs and have a loop induction hearing system

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